



HISTORIC BLUFFTON ARTS & SEAFOOD FESTIVAL, INC.
PO Box 2648 ♦ Bluffton, South Carolina 29910 ♦ 843.757.2583
www.blufftonartsandseafoodfestival.org

Dear Food Vendor:

The Historic Bluffton Arts and Seafood Festival is scheduled for **Saturday October 22nd and Sunday, October 23rd, 2022** with food vendors in Martin Family Park and Bridge Street in Old Town Bluffton. We are in our 18th year and are very excited about the festival. The festival continues to grow each year and we are expecting an even bigger crowd than last year.

OFFICERS

President
Mary O'Neill

Vice President
Larry Toomer

Treasurer
John Anderson

Secretary
Mary Miller

The fee for food vendors this year total \$ 450.00 for a minimum 10' X 15' space, which consists of a 10' X 10' tented area and a 5' X10' area outside of the tent for cooking for both days. Larger spaces are available at an additional cost. Participation by food vendors for the full weekend is **REQUIRED**. All food vendors will be set up in designated areas as determined by the Food and Festival Committee. Artists, entertainment, educational and environmental exhibit locations will also be determined by the Festival Committee.

All proceeds from your daily sales at the festival are yours to keep. Because each year more and more entities are showing an interest, it is very important to return the attached contract, payment and hold harmless agreement as soon as possible. The Festival Committee will notify you of your acceptance in the festival.

DIRECTORS

Director
Tina Toomer

Director
Gary Jeger

Director
Jon Kirkland

Director
Chris Shoemaer

Advertising in national and local magazines, newspapers, television spots and the festival web site has already begun. The sooner we receive your application, the sooner your business receives exposure.

Once your application is accepted, we will be sending out additional event information regarding space, parking and fire regulations. There are state licensing requirements. If not already licensed please contact the agency direct (dor.sc.gov). **Adherence to these rules is your responsibility. You may be inspected during the event.**

If you are presenting seafood, the seafood MUST be local. Imported seafood products are not permitted.

Alcoholic beverage sales are strictly through the Bluffton Rotary Club. No selling of alcohol is permitted at any food vendor booth. You may sell soft drinks and water.

*Where Fine Art
and the Bounty
of the Sea
Come Together*

Thank you and we look forward to seeing you at the 2022 Historic Bluffton Arts & Seafood Festival. Please do not hesitate to call or e-mail me if I can be of assistance: Dan Ciuffreda, dan460@rocketmail.com, (570) 656-8867.

HISTORY AND MISSION

The Historic Bluffton Arts & Seafood Festival was created in 2005 to help further a sense of community and to benefit the citizens, the local area merchants and artists through tourism. The citizens of the Town of Bluffton had and continue to express the need to protect and maintain the pristine quality of the May River and the historic Bluffton Oyster Company, as they are both instrumental to the very essence of the community. As Bluffton continues to grow, it is paramount that we continue to introduce our citizens, old and new, to these precious Bluffton gems. Festivals are magnets that bring young and old, rich and poor together to celebrate community. It is our purpose with each festival to help raise awareness that fosters protection of the May River and the rich culture and history of our area for the enjoyment of generations to come.



FOOD PURVEYOR CONTRACT
2022 Historic Bluffton Arts & Seafood Festival

EVENT: Historic Bluffton Arts & Seafood Festival
DATE OF EVENT: Saturday, October 22nd and Sunday, October 23rd, 2022
TIME OF EVENT: 10:00 AM – 5:00 PM on Saturday and 10:00 AM – 4:30 PM on Sunday
PLACE OF EVENT: Martin Family Park / Bridge Street

FOOD PURVEYOR: _____

ADDRESS: _____

PHONE: _____ E-MAIL: _____

CONTACT: _____

I agree to provide the following food item(s)* at the prices listed, as follows: **(Your menu may not be altered without prior approval of the Festival Committee)**

I agree to participate on Saturday, October 22, 2022 **and** Sunday, October 23, 2022. I further agree to maintain a food station and to provide a server at said food station at the time periods as stated above. I also agree to have the food station and server in place by 9:00 am each day and ready to serve from **10:00 am to 5:00pm on Saturday and 10:00 am to 4:30 pm on Sunday**. I will provide all tables, tents, serving pieces, heating elements, food warmers, refrigeration, power etc. that are needed for my food service operation.

I understand that any other equipment and/or procedures required to satisfy the food safety guidelines of the South Carolina Department of Health and Environmental Control, fire safety guidelines of the Bluffton Township Fire District, and state licensing are my sole responsibility. **Included with this application is a copy of my Certificate of Liability Insurance; naming Historic Bluffton Arts & Seafood Festival, Inc. as additionally insured and a copy of my DHEC Special Events Application.**

(continued)

I need the following sized space at the price indicated, which includes both days:

___ 10' X 15' - \$450 ___ 10' X 20' - \$550 ___ 10' X 25' - \$650

I agree to pay this fee in-full with contract. I understand that certain food purveyors may be allowed to share a space (and the cost) with prior approval of the festival committee. In that instance, this contract must be completed by both vendors and submitted along with a request to share space. The festival will go on rain or shine. There are no refunds on fees paid.

I understand that space limitations and overall festival menu considerations may preclude my acceptance as a food purveyor at the festival and that I will be notified by the festival committee of my acceptance.

Food Purveyor Signature _____ Title _____ Date _____

DETAILS OF FOOD STATION

Please provide a detailed description of how you will be serving your food. Include what you are using to keep food hot, if applicable or cold and your power supply (Charcoal, gas, electric, other).

Electrical needed at food station _____ yes _____ no

Only 20 amp, 120 V service is available at a VERY limited number of food station locations. Any requirements above (such as quiet generators) must be preapproved for safety and placement concerns. NO EXCEPTIONS PLEASE!

***IMPORTANT**

**IF SERVING SEAFOOD, ONLY LOCAL SEAFOOD IS PERMITTED TO BE SOLD AT THIS EVENT;
IMPORTED SEAFOOD PRODUCTS CANNOT BE SERVED.**

HISTORIC BLUFFTON ARTS AND SEAFOOD FESTIVAL
HOLD HARMLESS AGREEMENT
OCTOBER 22nd – 23rd, 2022

YOU MUST READ AND SIGN THIS TO PARTICIPATE!
Please sign and return with your contract

Date: _____ Company Name: _____

Name: _____
(Please print name)

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____ E-mail: _____

In consideration of you accepting my registration, or my child's registration, my involvement as a participant, or my child's involvement as a participant, I hereby for myself and my minor child, my company, employees, agents, heirs, executors, and administrators waive and release any and all rights and claim for damages I or my minor child, my company, employees, agents, heirs, executors and administrators may have against the Historic Bluffton Arts & Seafood Festival, Inc. and the Town of Bluffton, including all representatives who are in any way connected with the Historic Bluffton Arts and Seafood Festival. Further, in the event of any injury, I do hereby give permission and consent to authorize such first aid and/or medical and/or hospital care or treatment as deemed appropriate by responding emergency medical personnel. In addition, I am fully aware of the provisions covered by the fee for this event and I understand that if any emergency arises, any and all additional expenses incurred must be borne or assumed by me.

The managing committee of the Historic Bluffton Arts & Seafood Festival has permission to take, or cause to be taken, photographs of myself while participating in any Historic Bluffton Arts & Seafood Festival events. I understand that these photographs may be used for Historic Bluffton Arts & Seafood Festival advertising and public relations through and not limited to brochures, flyers, newspapers, magazines, television, or the internet.

Date: _____ By: _____
(Please print name)

Signature: _____



RETAIL FOOD ESTABLISHMENT APPLICATION FOR EVENT AUTHORIZATION

Bureau of Environmental Health Services
Division of Food Protection & Rabies Prevention

Application Instructions:

** Application must be legible. Any missing information will result in delays in processing this application.

- 1) Applicant shall be the Event Coordinator requesting authorization for food vendors at events that offer food as per 9-8, 9-9 and 9-11 of R. 61-25, Retail Food Establishments.
- 2) Applicant shall submit a completed application for authorization and receive authorization from the Department prior to the event. It is recommended that applications be submitted 14 days in advance of the event.
- 3) If additional space for list of vendors is required it shall be included as an attachment and labeled with the event name, dates, and address of event.

Event Name Historic Bluffton Arts & Seafood Festival

Event Address Martin Family Park, Bridge Street City Bluffton Zip SC

County (location) Beaufort

List Hours of Operation: S 10-4 M _____ T _____ W _____ Th _____ F _____ Sa 10-5

The following is to be completed for Temporary Food Service Establishments (9-8) and Community Festivals (9-9):

List Dates of Consecutive Operation for the Event or Date Range of the Series October 22 - 23, 2022

List Date and Time that all Food Vendors are Required to be Ready for Operation October 22, 9am, October 23, 9am

Event Coordinator Dan Ciuffreda

24-hour Emergency Contact Number(s) 570-656-8867 Fax _____

Mailing Address PO Box 2648

City Bluffton State SC Zip 29910

Phone 570-656-8867 Mobile 570-656-8867 E-mail dan460@rocketmail.com

Name of Food Vendor:	Vendor Contact Information: (Name/Address/Phone/Email)	Foods served at Event:

Please check this box if the back page is required for additional vendor information.

I, the undersigned, attest to the accuracy of the information provided in this application and I affirm that the Temporary Food Establishment, Community Festival or SC Farmers Market/Seasonal Series will comply with SC DHEC Regulation 61-25. It is unlawful for a person to willfully give false, misleading, or incomplete information on a document, record, report, or form required by the laws of this State. Should the Event or Food Vendors associated with the event fail to adhere to the requirements of Regulation 61-25, the permit to operate may be subject to enforcement action, which may include civil penalties pursuant to Section 44-1-150(B) of the South Carolina Code of Laws and/or permit suspension/revocation pursuant to Regulation 61-25, Retail Food Establishments.

Event Coordinator Signature _____ Print Name _____ Submittal Date _____

Application Complete Date _____ Reviewer _____

Personal information provided on this document is subject to public scrutiny or release

